



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: May 14, 2024

TIME: 10:30am – 11:00am

ZOOM LINK: Meeting ID: 218 848 3051

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
<p>Introductions</p>		
<p>Approval of agenda</p>		
<p>Approval of consent agenda:</p> <ul style="list-style-type: none"> Minutes: 3/26/24 and 4/29/24 		
<p>Discussion:</p> <p>ELL Healthcare Pathways Year 2</p> <p>RSAEC was awarded \$1,749,289 through the letter of intent emailed May 01, 2024, by the California Community Colleges Chancellor’s Office.</p> <p>Letter of Intent Overview</p> <p>To become a Grantee for this investment, the identified CAEP Consortia must submit a completed application, including the signed Letter of Intent to Participate (see attached Appendix A), project workplan, budget estimate, and signed Letter of Support from employers and partnerships, on behalf of the consortium and its members, all in NOVA by 5:00 p.m., Friday, May 31, 2024.</p> <p>The CAEP consortium must agree to comply with all the Grant requirements and commitments articulated in the (see attached Letter of Intent). Available grant awards are</p>		

<p>identified in the (see attached Chancellor's Office Memo Exhibit A).</p> <p>The eligible partners include: RSCCD (Santiago Canyon College Continuing Education and Santa Ana College Continuing Education) and GGUSD (Garden Grove Adult Education)</p>		
<p>Vote to Approve:</p> <ol style="list-style-type: none"> 1) Vote to approve RSCCD as the Fiscal Agent for the ELL Healthcare Pathways allocation. 2) Vote to approve Chrissy Gascon as the CAEP/RSAEC Lead for the ELL Healthcare Pathways allocation. 		
<p>Vote to Approve:</p> <p>Vote to approve Workplans to serve the following ELL Healthcare Pathways Program Areas by each funded member:</p> <p>GGAE:</p> <ul style="list-style-type: none"> • Pharmacy Technician <p>SAC-CE:</p> <ul style="list-style-type: none"> • Personal Caregiver • Home Health Aide • Nursing Assistant Training Program (CNA) • CNA Acute Care • Community Healthcare Worker • Dental Assistant • Laboratory Technician (Biotechnology) • Surgical Technologist <p>SCC-CE:</p> <ul style="list-style-type: none"> • Personal Caregiver • Nursing Assistant Training Program (CNA) • CNA Acute Care • Phlebotomist • Licensed Vocational Nurse (LVN) • Medical Billing 		

- Medical Coding
- Peer Support Worker
- Lactation Education Specialist/Consultant
- Behavior Technician

Vote to Approve:

Vote to approve the distribution of ELL Healthcare Pathway funds to eligible members RSCCD and GGAE as follows:

Total Allocation: \$1,745,289

- **RSCCD:** \$1,425,000
 - **SAC-SCE:** \$650,000
 - **SCC-DCE:** \$775,000
- **GGAE:** \$320,289

Vote to Approve:

Vote to approve indirect at 4% for all funded allocations across members.

Member	Direct Costs	IC 4%	Total
GGUSD	\$307,970	\$12,319	\$320,289
SAC	\$625,000	\$25,000	\$650,000
SCC	\$745,192	\$29,808	\$775,000
Total	\$1,678,162	\$67,127	\$1,745,289

Vote to Approve:

Vote to approve that **SAC, SCC** and **GGAE** can submit their detailed budgets for each of their workplans as informational items at the next monthly meeting, so that all members are able to enter all deliverables into NOVA by the **May 31, 2024 5:00pm** deadline.

Other:		
--------	--	--

Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am		
<ul style="list-style-type: none">• 2024: May 21, June 25		