Rancho Santiago Adult Education Consortium



RSAEC Executive Board Meeting –California Adult Education Program (CAEP) DATE: February 27, 2024 TIME: 9:00am – 10:00am

> College and Workforce Preparation Center 1572 N. Main Street, Orange, CA 92867 (714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda		
• Minutes: 10/24/23		
• Minutes: 01/23/24		
Informational Item:		
CCAE will be undefine their school website to be at		
GGAE will be updating their school website to be at the same level as their GGUSD high schools. They		
have received an estimate the set-up fee at approx.		
\$6,000 with an annual upkeep fee of \$4,500.		
Discussion:		
ELL Pathways Grant		
SCC Update		
SAC Update		
GGAE Update		
Deliverables for ELL Pathways – NOVA reporting		
Q2 and Q4 fiscal reports listed in Portal.		
Workgroup for spring		

Discussion:		
Data Management and collection of the number of ELL		
learners in healthcare pathways for the upcoming NOVA		
deliverables		
Discussion:		
CAEP Annual Report – due August. Start working on basic		
plan and prepare for deliverable starting in March.		
Vote to Approve:		
No items		
	1	
Board Approvals for 2023-2024		
• RSCCD – received August 23		
• GGAE – received May 23		
• OUSD – received May 23		
• SAUSD – received July 23		
• OCDE – received June 23 ***Please prepare and send your board approvals for the		
2024-2025 academic year. Should be approved and sent to		
Chrissy prior to July 1		
Announcements:		
ACCE Conference: Son Diago, March 6, 9		
ACCE Conference: San Diego, March 6-8 CC TAP – multiple new workshops: log into NOVA for a list		
Uncoming 2024 Due Dates and important Informations		
Upcoming 2024 Due Dates and important Information:		
February 2024		
 February 2024 Feb 28: Preliminary allocations for 2024-25 and 		
2025-26 released by this date.		
March 2024		
• Mar 1: 21/22 and 22/23- and 23/24-Member		
expense report is due in NOVA. (Q2) *		

• Mar 31: 21/22 and 22/23- and 23/24-Member		
Expense Report certified by Consortia in NOVA (Q2)		
*		
• Mar 31: End of Q3		
April 2024		
• Apr 30: Student Data due in TOPSPro (Q3)		
• Apr 30: Employment and Earnings Follow-up Survey		
· · · · · · · · · · · · · · · · · · ·		
May 2024		
• May 2: CFAD for 2024-25 due in NOVA *		
June 2024		
• Jun 1: 21/23- and 23/24-Member Expense Report		
due in NOVA (Q3)		
• Jun 30: 22/23- and 23/24-Member Expense Report		
certified by Consortia in NOVA (Q3) *		
 Jun 30: End of Q4 		
Other:		
Calendar updates		
Future Meetings: 4 th Tuesday of the month, unless othe	rwise noted. Location: CWPC Confer	ence Room Time: 9:00am – 10:00am
• 2024: March 26, April 23, May 28, June 25		

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	ELL Healthcare Pathways Fiscal Reporting (Fund: Round 1 – ELL Healthcare Pathy Rancho Santiago Adult Education Co	ways (2023-24) [ID: ELL Healt	hcare Paths])				😩 😧 Chrissy G	
Dashboard	Rancho Santiago Adult Education Ci	onsoruum - Rounu	I - ELL Healun	<u>care Pathways Ptan (2025</u>	<u>-24)</u> N		Frinta	DIE
All Programs	Santiago Canyon College	1						
lealthcare Pathways	2023-24							
Plans	Q2 Q4							
Fiscal Reporting	Incomplete Incomplete							
	Encumbered Funds are funds which	have been obligated fo	r use by contract	or invoice.				
	Object Code	Project to Date (PTD)		% Expended of DTD Expense	Depinet Rudget	1/ Evanded of Breisst Budget	Rudget Demoining	
	Object Code	Expenditure				% Expended of Project Budget		
	Object Code 1000 - Instructional Salaries		PTD Forecast \$235,387	% Expended of PTD Forecast	Project Budget \$235,387	% Expended of Project Budget	Budget Remaining \$235,387	
		Expenditure						
	1000 - Instructional Salaries	Expenditure \$0	\$235,387	0%	\$235,387	0%	\$235,387	
	1000 - Instructional Salaries 2000 - Non-Instructional Salaries	Expenditure \$0 \$0	\$235,387 \$0	0%	\$235,387 \$0	0%	\$235,387 \$0	
	1000 - Instructional Salaries 2000 - Non-Instructional Salaries 3000 - Employee Benefits	Expenditure \$0 \$0 \$0	\$235,387 \$0 \$94,654	0% 100% 0%	\$235,387 \$0 \$94,654	0%	\$235,387 \$0 \$94,654	
	1000 - Instructional Salaries 2000 - Non-Instructional Salaries 3000 - Employee Benefits 4000 - Supplies and Materials 5000 - Other Operating Expenses	Expenditure \$0 \$0 \$0 \$0 \$0 \$0	\$235,387 \$0 \$94,654 \$0	0% 100% 0%	\$235,387 \$0 \$94,654 \$0	0% 100% 0%	\$235,387 \$0 \$94,654 \$0	
	1000 - Instructional Salaries2000 - Non-Instructional Salaries3000 - Employee Benefits4000 - Supplies and Materials5000 - Other Operating Expensesand Services	Expenditure \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$235,387 \$0 \$94,654 \$0 \$0 \$0	0% 100% 0% 100%	\$235,387 \$0 \$94,654 \$0 \$0	0% 100% 0% 100%	\$235,387 \$0 \$94,654 \$0 \$0	
nstitutions	1000 - Instructional Salaries2000 - Non-Instructional Salaries3000 - Employee Benefits4000 - Supplies and Materials5000 - Other Operating Expensesand Services6000 - Capital Outlay	Expenditure \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$235,387 \$0 \$94,654 \$0 \$0 \$0	0% 100% 0% 100% 100%	\$235,387 \$0 \$94,654 \$0 \$0 \$0	0% 100% 0% 100% 100%	\$235,387 \$0 \$94,654 \$0 \$0 \$0	

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	L Healthcare Pathways Lal Reporting (Fund: Round 1 – ELL Healthcare Path	ways (2023-24) [ID: ELL Healt!	hcare Paths])				😩 😧 Chrissy Gasco
Dashboard All Programs Healthcare Pathways	ncho Santiago Adult Education C Santa Ana College 2023-24 Q2 Q4	onsortium - Rouna	<u>I-ELL Health</u>	<u>care Patnways Plan (2023</u> :	-24) N		Printable
Plans Fiscal Reporting	Incomplete Incomplete						
Analytics	Encumbered Funds Off Encumbered Funds are funds which	have been obligated fo	r use by contract	or invoice.			
	Object Code	Project to Date (PTD) Expenditure	PTD Forecast	% Expended of PTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
	1000 - Instructional Salaries	\$0	\$143,343	0%	\$143,343	0%	\$143,343
	1000 - Instructional Salaries 2000 - Non-Instructional Salaries	\$0	\$143,343 \$133,411	0%	\$143,343 \$133,411	0%	\$143,343 \$133,411
	2000 - Non-Instructional Salaries	\$0	\$133,411	0%	\$133,411	0%	\$133,411
	2000 - Non-Instructional Salaries 3000 - Employee Benefits	\$0	\$133,411 \$109,377	0%	\$133,411 \$109,377	0%	\$133,411 \$109,377
	2000 - Non-Instructional Salaries 3000 - Employee Benefits 4000 - Supplies and Materials 5000 - Other Operating Expenses	\$0 \$0 \$0	\$133,411 \$109,377 \$36,000	0% 0% 0%	\$133,411 \$109,377 \$36,000	0% 0%	\$133,411 \$109,377 \$36,000
	2000 - Non-Instructional Salaries 3000 - Employee Benefits 4000 - Supplies and Materials 5000 - Other Operating Expenses and Services	\$0 \$0 \$0 \$0 \$0	\$133,411 \$109,377 \$36,000 \$53,307	0% 0% 0%	\$133,411 \$109,377 \$36,000 \$53,307	0% 0% 0%	\$133,411 \$109,377 \$36,000 \$53,307
Institutions	2000 - Non-Instructional Salaries 3000 - Employee Benefits 4000 - Supplies and Materials 5000 - Other Operating Expenses and Services 6000 - Capital Outlay	\$0 \$0 \$0 \$0 \$0 \$0	\$133,411 \$109,377 \$36,000 \$53,307 \$5,000	0% 0% 0% 0%	\$133,411 \$109,377 \$36,000 \$53,307 \$5,000	0% 0% 0% 0%	\$133,411 \$109,377 \$36,000 \$53,307 \$5,000

	ell/fiscal-reports/22104?duration=2024002 Search Scheduled C Global Proctorin	ng S 🗾 SUNY N NE	0ED 🛛 🤕 2023 Adr	nin 201 Res 🔅 NOVA: Invest & Pla	🝥 CHAT GBT	📲 FTES Power Bl 🛛 🔿 Directors' Corner	🖙 🛠 🔲 🌗
	L Healthcare Pathways cal Reporting (Fund: Round 1 – ELL Healthcare Path						😩 🤨 Chrissy Gasco
Dashboard All Programs L Healthcare Pathways	ancho Santiago Adult Education C Garden Grove Unified Scl 2023-24		<u>1 - ELL Health</u>	<u>care Pathways Plan (2023-</u>	- <u>24)</u> W		Printable
Plans	Q2 Q4 Incomplete Incomplete						
Analytics	Encumbered Funds Off Encumbered Funds are funds which Object Code	Project to Date (PTD)			Project Budget	% Expended of Project Budget	Budget Permaining
	1000 - Instructional Salaries	\$0	\$157,881	0%	\$157,881	0%	\$157,881
	2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
							4-
	3000 - Employee Benefits	\$0	\$60,924	0%	\$60,924	0%	\$60,924
	3000 - Employee Benefits 4000 - Supplies and Materials	\$0	\$60,924 \$49,649	0%	\$60,924 \$49,649	0%	
							\$60,924
	4000 - Supplies and Materials 5000 - Other Operating Expenses	\$0	\$49,649	0%	\$49,649	0%	\$60,924 \$49,649
	4000 - Supplies and Materials 5000 - Other Operating Expenses and Services	\$0	\$49,649 \$20,000	0%	\$49,649 \$20,000	0%	\$60,924 \$49,649 \$20,000
Institutions	4000 - Supplies and Materials 5000 - Other Operating Expenses and Services 6000 - Capital Outlay	\$0	\$49,649 \$20,000 \$0	0%	\$49,649 \$20,000 \$0	0%	\$60,924 \$49,649 \$20,000 \$0