



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: January 23, 2024

TIME: 9:00am – 10:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
<p>Introductions</p>		
<p>Approval of agenda</p>		
<p>Approval of consent agenda</p> <ul style="list-style-type: none"> • Minutes: 10/24/23 		
<p>Discussion:</p> <p>ELL Pathways Grant</p> <ul style="list-style-type: none"> • SCC Update • SAC Update • GGAE Update <p>Deliverables for ELL Pathways – NOVA reporting Q2 and Q4 fiscal reports listed in Portal.</p>		
<p>Vote to Approve:</p> <ul style="list-style-type: none"> • No items 		
<p>Board Approvals for 2023-2024</p> <ul style="list-style-type: none"> • RSCCD – received August 23 • GGAE – received May 23 • OUSD – received May 23 • SAUSD – received July 23 • OCDE – received June 		

Announcements: Happy 10-year Anniversary to CAEP [2014-2024]		
Upcoming 2024 Due Dates and important Information: January 2024 <ul style="list-style-type: none"> • Jan 31: Student Data due in TOPSPro (Q2) • Jan 31: Employment and Earnings Follow-up Survey February 2024 <ul style="list-style-type: none"> • Feb 28: Preliminary allocations for 2024-25 and 2025-26 released by this date. March 2024 <ul style="list-style-type: none"> • Mar 1: 21/22 and 22/23- and 23/24-Member expense report is due in NOVA. (Q2) * • Mar 31: 21/22 and 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q2) * • Mar 31: End of Q3 April 2024 <ul style="list-style-type: none"> • Apr 30: Student Data due in TOPSPro (Q3) • Apr 30: Employment and Earnings Follow-up Survey May 2024 <ul style="list-style-type: none"> • May 2: CFAD for 2024-25 due in NOVA * June 2024 <ul style="list-style-type: none"> • Jun 1: 21/23- and 23/24-Member Expense Report due in NOVA (Q3) • Jun 30: 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q3) * • Jun 30: End of Q4 		
Other: <ul style="list-style-type: none"> • 		

Future Meetings: 4th Tuesday of the month, unless otherwise noted.

Location: CWPC Conference Room

Time: 9:00am – 10:00am

- **2024:** February 27, March 26, April 23, May 28, June 25

NOVA
 PLAN. INVEST. TRACK.

- Dashboard
- All Programs
- ELL Healthcare Pathways
 - Plans
 - Fiscal Reporting**
 - Analytics
- Institutions
- Help

Rancho Santiago Adult Education Consortium - Round 1 - ELL Healthcare Pathways Plan (2023-24) Printable View

Santiago Canyon College
 2023-24

Q2 **Incomplete** Q4 **Incomplete**

Encumbered Funds Off
 Encumbered Funds are funds which have been obligated for use by contract or invoice.

Object Code	Project to Date (PTD) Expenditure	PTD Forecast	% Expended of PTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$235,387	0%	\$235,387	0%	\$235,387
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$94,654	0%	\$94,654	0%	\$94,654
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,202	0%	\$13,202	0%	\$13,202
Totals	\$0	\$343,243	0%	\$343,243	0%	\$343,243

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Rancho Santiago Adult Education Consortium - Round 1 - ELL Healthcare Pathways Plan (2023-24) [Printable View](#)

Santa Ana College
2023-24

Q2 Incomplete Q4 Incomplete

Encumbered Funds Off
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Object Code	Project to Date (PTD) Expenditure	PTD Forecast	% Expended of PTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$143,343	0%	\$143,343	0%	\$143,343
2000 - Non-Instructional Salaries	\$0	\$133,411	0%	\$133,411	0%	\$133,411
3000 - Employee Benefits	\$0	\$109,377	0%	\$109,377	0%	\$109,377
4000 - Supplies and Materials	\$0	\$36,000	0%	\$36,000	0%	\$36,000
5000 - Other Operating Expenses and Services	\$0	\$53,307	0%	\$53,307	0%	\$53,307
6000 - Capital Outlay	\$0	\$5,000	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$3,600	0%	\$3,600	0%	\$3,600
Indirect Costs	\$0	\$19,361	0%	\$19,361	0%	\$19,361
Totals	\$0	\$503,399	0%	\$503,399	0%	\$503,399

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Garden Grove Unified School District
 2023-24

Q2 **Incomplete** | Q4 **Incomplete**

Encumbered Funds Off
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Object Code	Project to Date (PTD) Expenditure	PTD Forecast	% Expended of PTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$157,881	0%	\$157,881	0%	\$157,881
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$60,924	0%	\$60,924	0%	\$60,924
4000 - Supplies and Materials	\$0	\$49,649	0%	\$49,649	0%	\$49,649
5000 - Other Operating Expenses and Services	\$0	\$20,000	0%	\$20,000	0%	\$20,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,538	0%	\$11,538	0%	\$11,538
Totals	\$0	\$299,992	0%	\$299,992	0%	\$299,992